

**MINUTES
VIRGINIA OFFSHORE WIND DEVELOPMENT AUTHORITY**

**TWIN HICKORY AREA PUBLIC LIBRARY
GLEN ALLEN, VIRGINIA**

**TUESDAY, JUNE 14, 2011
10:00 A.M.**

CALL TO ORDER AND INTRODUCTIONS

Vice Chair Joan Bondareff called the meeting to order.

Members Present: Joan Bondareff, Mary Doswell, Lisa Johnson, Bob Matthias, Brian Redmond, and Ron Ritter

Members Absent: Mark Bitterman, Art Moye

Staff Present: Conrad Spangler, Department of Mines, Minerals and Energy (DMME) Director; Cathie France, DMME Deputy Director for Energy Policy; Al Christopher, DMME Division of Energy Director; Ken Jurman, DMME Renewable Energy Manager; Kerri Nicholas, Assistant Attorney General

Guests Present: George Hagerman, Virginia Tech Advanced Research Institute; Darryl Francois, Office of Offshore Alternative Energy Programs, BOEMRE; Erin Trager, Office of Offshore Alternative Energy Programs, BOEMRE

APPROVAL OF MINUTES

The Vice Chair called for a motion to approve the May 3, 2011, minutes as presented. A motion was made by Ron Ritter and seconded by Bob Mathias. The minutes were unanimously approved.

REVIEW AND ADOPTION OF WORK PLAN

Presenter: Cathie France, DMME Deputy Director for Energy Policy

Cathie France asked everyone to look at the draft work plan that Chairman Moye and Cathie put together after compiling everyone's suggestions for action items the Authority should take during the next year. Cathie explained that a Board member and a staff person had been assigned to lead each of the categories of action items so that there is a person responsible for taking point on those tasks and ensuring our work stays on schedule. There were a few items added to the work plan; and rather than adopt the work plan, the members decided to establish milestone dates for completion of work plan deliverables and provide them to Cathie by June 28.

Cathie will then finalize the work plan and distribute it for final approval by the members.

During the review of the work plan, a question arose about VOWDA's role in advocating policy opinions to members of the state and federal government. Cathie agreed to consider a VOWDA protocol for communicating and establishing positions, and to ensure good coordination with the policy development processes of state and federal government, especially the Governor's Office and the General Assembly. She will follow up on that at the next VOWDA meeting.

UPDATE ON MEETING WITH MARITIME COMMUNITY AND VIRGINIA CALL

Presenters: Erin Trager and Darryl Francois, Office of Offshore Alternative Energy Programs, BOEMRE

Darryl Francois said the BOEMRE probably would issue a draft Environmental Assessment (EA) for public comment by the end of June or in early July. He indicated that there will be a 30-day comment period after its release and that there is an opportunity for all stakeholders to express any concerns about the WEA area as it is defined right now. Darryl also reviewed some of the concerns already expressed by the Department of Defense and the Virginia Maritime Association and displayed the study that BOEMRE has been doing on shipping patterns in the WEA. He explained that BOEMRE was reviewing ship traffic from the Coast Guard from 2009; clarifying the actual shipping lanes (vs. false positives from the AIS); and would not wait for the Coast Guard to complete its Port Access Routes Study (PARS) along the Eastern Seaboard which the Coast Guard recently noticed in the Federal Register and will not be completed for another year. Darryl also went through the history of the establishment of the Inter-Agency Task Forces and the role they have been and will continue to play in the leasing process for offshore wind.

Darryl indicated that BOEMRE will probably wait until after the final EA is being published to issue Virginia's Call for Nominations. Many Board members expressed frustration over that course of action because BOEMRE has been promising the Call for Virginia since January. Darryl also indicated they would consider doing the two in parallel and a meeting with staff from DMME and BOEMRE was scheduled to discuss that possibility. Darryl then described the leasing process that would take place after the Call is issued and answered questions about that process.

CONTRACTS FOR DATA COLLECTION, STAKEHOLDER INPUT

Presenter: George Hagerman, Virginia Tech Advanced Research Institute

George Hagerman presented an outline and answered questions about the research and development work he and NREL are doing under contract with DMME. He also provided a written summary of the key research deliverables to support development

of an offshore wind industry contained in a contract between DMME and James Madison University.

ANNOUNCEMENTS / UPDATES

Next Meeting: Tuesday, July 26 at the Virginia Housing Center

PUBLIC COMMENTS

There were no public comments offered.

ADJOURNMENT

The meeting adjourned.